

Housing, Planning & Development Scrutiny Panel

Work Plan 2024 – 2026

1. Scrutiny review projects; These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e., ones that cover the terms of reference of more than one of the panels.		
Project	Comments	Priority
TA Placements Policy & TA Discharge of Duty Policy	The Panel would like to do a short review to align with the development of these two strategies. The Panel would like to look at Temporary Accommodation and how the organisation decides who is placed in what type of property. The Panel is concerned about the use of expensive nightly paid accommodation and the use of Travelodges. The Panel would also like to look at the types of accommodation that we place people in to discharge out housing duty, particularly use of the private rented sector.	

2. “One-off” Items; These will be dealt with at scheduled meetings of the Panel. The following are suggestions for when particular items may be scheduled.	
Date	Potential Items
2024/25	

30 July 24	<ul style="list-style-type: none"> • Terms of Reference • Housing Asset Management Plan • Leaseholders • Fire Safety Action Plan
26 September 2024	<ul style="list-style-type: none"> • Housing Strategy & Policies Programme • HRA Capital Governance • Placemaking Programmes and Funding • Response to Ombudsman Complaint in relation to Planning Application HGY/2022/4537
05 November 2024	<ul style="list-style-type: none"> • Housing Associations • Work Programme
21 November 2024 (Budget Meeting)	<ul style="list-style-type: none"> • Budget scrutiny
16th December	<ul style="list-style-type: none"> • Budget Scrutiny (HRA)
06 March 2025	<ul style="list-style-type: none"> • Verbal Update on the Local Plan consultation timetable and process • Allocations Policy • Housing Mock Inspection
2025/26	
23 June 2025	<ul style="list-style-type: none"> • Terms of Reference • Housing Resident Engagement Impact Assessment April 2023 to December 2024 • Housing Adaptations • Housing Service Performance Scrutiny 2024/25 Outturn

	<ul style="list-style-type: none"> • Cabinet Member questions (Cllr Williams)
7 October 2025	<ul style="list-style-type: none"> • <i>Standing Report – KPI Update</i> • <i>Q1 Budget & Performance Monitoring report (Finance)</i> • Housing Improvement Programme and outstanding actions from the Social Housing regulator referral. <ul style="list-style-type: none"> ○ Damp & Mould and preparedness for Social Housing Consumer Standards/Awaab’s Law ○ Progress Against Decent Homes Standard ○ Legal Disrepair Claims ○ Update on Fire Safety Actions
17 November 2025 (Budget)	<ul style="list-style-type: none"> • <i>Standing Report – KPI Update</i> • 12-month update on the actions from the Review into PRS • Budget Scrutiny
15th December 2025	<ul style="list-style-type: none"> • <i>Standing Report – KPI Update</i> • <i>Q2 Budget & Performance Monitoring report (Finance)</i> • HRA Budget Report • Estate Renewal • Cabinet Member questions (Cllr Gordon)
9th March 2026	<ul style="list-style-type: none"> • <i>Standing Report – KPI Update</i> • Update on the Council’s Housebuilding Programme • Voids • Neighbourhood Moves Scheme (Update on its implementation, proposed changes & progress to date) • Cabinet Member questions (Cllr Williams)

Indicative future agenda items:

- Local Plan
- Older People’s Housing Strategy & Rightsizing Strategy

- Tenant Satisfaction Measures (survey results)
- Housing Officers: Caseload, expectation, performance management, KPIs etc, relationships with residents.